

# Open Learning

Information



Social Studies  
IT  
Leisure  
Beauty  
Bookkeeping  
Health  
Fitness  
Pet Care  
Event Management  
& Much More

## Distance Learning Home Study Courses

UK Open Learning is based in the Lake District. It has been in existence for over eight years and is one of the leading Distance Learning companies in the UK. Much of our success is down to the fact that we do not pressure sell.

We hope that you will find most of the information you need on our website but if you need clarification or further advice, please do not hesitate to contact our advisers.

UK Open Learning is a registered centre with a number of awarding bodies including Edexcel, and with the Open College Network North West Region. Having this status ensures that when you have gained one of our certificates, it will mean something in the wider community to help you advance your prospects, or it may simply increase your self-esteem and enjoyment.

We at UK Open Learning are happy to support our students with the following to ensure they have a good learning experience:

- Advice and Guidance for course selection
- Tutor support by email or phone
- Interesting and challenging assignments
- Excellent course materials you can have in your hands - not just on-screen

UK Open Learning employs a team of around 20 specialist tutors who are all experienced in their own fields. They are responsible for the development of course materials, assignment planning and assessment, as well as giving support and advice to you the student.

So why not start your journey with us and give us a call today?

Please telephone our course advisors on

**0800 043 4288**

anytime to discuss your requirements and ask about our easy payment terms.

E: [sales@uk-open-learning.com](mailto:sales@uk-open-learning.com)  
[www.uk-open-learning.com](http://www.uk-open-learning.com)



### Beauty and Nails

A3 Nail Technician  
B3 Beauty Therapy

### Fitness Sports and Health

A4 Fitness & Nutrition  
A9 Sports Nutritionist  
A10 Exercise Diet, Fitness and Health  
A12 Anatomy & Physiology  
A13 Anatomy & Physiology Advanced  
A14 Sports Management

### Holistic Therapies and Life Coaching

B15 Hot Stone Therapy  
B16 Thermo Auricular Therapy - Hopi  
B17 Neuro Linguistic Programming Basic  
B18 Shiatsu  
B19 Acupressure  
B20 Hypnotherapy  
B21 Business Start up for Therapists  
B22 Reflexology  
B23 Aromatherapy  
D23 Life Coaching

### Catering & Hospitality

A64 Guest House Management  
A65 Healthy Eating  
A66 Catering Operations  
H1 Hotel and Catering Management

## Children's Studies and Teaching Assistant

A17	Nanny & Au pair
A19	Child Psychology
A20	Child Psychology & Managing Childrens Behaviour
B21	Keeping Children Safe
A21	Managing Children's Behaviour
A22	Child Care and Child Psychology
A24	Teaching and Entertaining Pre-School Children
A25	Child Care OCN Diploma
A25A	Starting a Child Care Business
B25	Complete Child Care Course
B26	Choosing a Career as a Child Minder
B27	Positive Parenting
A42	Teaching Assistant
B42	Diet Nutrition and Exercise for Children

## Art Design Creative and Photography

A50	Interior Design
A51	Photography
A52	Art Techniques
A53	Art History
A54	Fiction Writing
B64	Creative Writing
A55	Essential Editing
A56	Freelance Journalism
IL1	Illustrator CS3 Essentials
IL2	Illustrator CS3 Advanced

## Animal Care

C84	Pet Grooming
A86	Pet Care
A87	Equine Studies
B88	Animal Behaviour
C88	Advanced Animal Behaviour
D88	Canine Science
E88	Fish Biology
F88	Ornithology

## Social Studies Counselling and Mental Health

A26	Psychology
A27	Psychology Advanced
A30	Psychology in the Workplace
A32	Human Physiology & Health
A33	Introduction to Counselling
A35	Counselling and Psychotherapy
B35	Counselling Children and Adolescents
A40	Care Skills
A41	Foundations for Care Workers
A44	Working with a Diagnosis of Personality Disorder
B44	Treatment of Eating Disorders
C44	Understanding Abuse and Trauma
A46	Infection Control
A47	Safe Handling of Medicines
D48	Mental Health and Psychiatry
E48	Community Mental Health and Psychiatry
F48	Health and Social Care
G48	Cognitive Behavioural Therapy
H48	Working with Survivors of Rape and Sexual Violence
I48	Addiction Counselling
J48	Substance Abuse and Drugs Awareness



## AutoCad

AC1	AutoCad 2206/2007/2008
AC6	AutoCad Architecture
AC3	AutoCad Electrical
AC4	AutoCad map 2008
AC5	AutoCad LT
AC6	Inventor 2008
AC7	AutoCad Mechanical 2008

## Business & Management

A107	Customer Care
A108	Business Management
B108	Business Studies
A109	Business Finance
A110	Business Marketing
A111	Customer Relations
A112	Business Planning
A114	Executive Office Skills
A115	Conflict Management
A116	Effective Communicating
A117	Personnel Skills
A119	Fund Raising
A120	Supervisory Development
A121	Safety Compliance
A123	Management Practices
A124	Start Your Own Business
A127	Management Principles
A128	Personal Business Development
A133	Business Practices ABC
B134	Human Resources
C134	Professional Client Practice

## Office

A91	Professional Receptionist
A92	Personal Assistant
A93	European Computing Driving Licence
A94	Microsoft Office User MCAS
VA1	Virtual Assistant

## Technical Studies

A103	Fundamentals of Electricity
B104	Introduction to Car Maintenance
P1	Plumbing Diploma

## BTEC

BT1	BTEC Advanced Certificate in Construction
BT	BTEC Level 3 Construction & Surveying
BT3	BTEC Level 3 Electrical Installation & Design
BT4	BTEC Level 3 Construction & Electrical



## Book-Keeping

A143	Essential Book-Keeping
A144	Advanced Book-Keeping
A145	Essential / Advanced Book Keeping
A146	Sage Line 50 Beginners / Intermediate / Advanced
A147	Sage Payroll

## Crime

A150	Criminology Diploma
A151	Forensic Science Diploma

## Event Management & Wedding Planning

A153	Event Management & Wedding Planning
B153	Event Management & Wedding Planning & Advanced
A154	Event Management & Business
A155	Event Management Wedding Planning & Business
A156	Wedding Planning & Business with Software
A157	Wedding Planning Software
B158	Event Management Advanced

## Other Courses

A163	Debt Management
B163	Environmental Awareness
C163	Managing Environmental Resources
D163	Medical and Clinical Administration
E163	Equality and Diversity

## Property Courses

A164A	Property Development
B164	Holiday Let Business

## Project Management

A126	Project Management
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## Continuing Professional Development

### Short Courses

B169	Report Writing
B170	Stress Management
B171	Time Management
B172	Assertiveness at Work

## Web Design

A194	Dreamweaver 8
A195	Flash Professional 8
A196	Webstart Practical Design
A197	Advanced Web Design
A198	Cascading Style Sheets
A199	Fireworks 8
B199	Developing XML Web Services using ASP.NET & C#
C199	Developing XML Web Services using ASP.NET & VB.NET
CS1	Flash CS3 Actionscript
CS2	Flash CS3 Essentials
CS3	Flash CS3 Intergration
DM1	Dreamweaver CS3 Essentials
DM2	Dreamweaver CS3 Advanced

**A Levels available. See web site for details.**

## Information Technology

A169	A+ Training Course
A170	Network+ Certification
B170	A+ N+ Including Laptop
A171	CompTia Server+
A172	PCMasterclass
A173	Adobe Photoshop 7
A174	Adobe CS/2
A175	Adobe Illustrator 10
A178	Visual Basic 6
A184	Java 2 for Programmers
B184	Word 2007
C184	Excel 2007
D184	Access 2007
U184	Outlook 2007
E184	Project 2007
F184	Power Point 2007
H184	Linux+
I184	MCDST
J184	Learning Vista
K184	MCITP Vista Enterprise Support Technician (70-620, 70-622)
L184	MCITP Vista Consumer Support Technician (70-620, 70-623)
O184	Developing XML Web Services using Asp.Net (Exam 310/320)
P184	Asp.Net for Developers using Visual Studio.Net (Exam 70-305)
Q184	Asp.Net for Developers using C# (Exam 70-315)
R184	Programming with Microsoft Visual Basic.Net (70-306)
S184	Exploring Visual Studio.Net



UK Open Learning is one of the  
Leading Distance Learning Companies in the UK

Discount available for armed forces

Most courses can be purchased using our instalment plan

**0800 043 4288**

[www.uk-open-learning.com](http://www.uk-open-learning.com)

